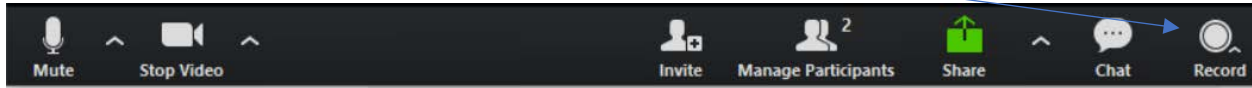
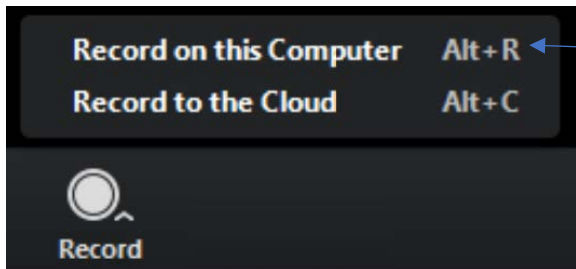


Recording a Meeting

You have the ability to record your meeting so it can be accessed later. Start the recording by clicking on the **“Record”** button:



You need to tell Zoom where to store the recording:



You should select the **“Record on this Computer”** option.

- Your computer will need to have enough space to save a large file (it may be several hundred MegaBytes).
- **DO NOT** select **“Record to the Cloud”**