



# DALLAS GENEALOGICAL SOCIETY

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## Dallas Genealogical Society Standing Rules

The Dallas Genealogical Society hereinafter referred to as “the Society”:

1. The standing rules of the Society are governed by the Society bylaws. Proposed changes, additions, or deletions to the standing rules must be presented in writing to the Board of Directors for approval by a majority vote of the entire board. Such rules are for the guidance of the Society officers, directors, and members and cannot conflict with these bylaws.
2. No Society member shall act in the name of the Society without the approval of the Board of Directors.
3. Members of the Society shall not do research for other persons in the name of the society.
4. The members of the Society shall not give or sell the Society membership list to any non-member or organization without the approval of the Board of Directors.
5. The Society shall pay for the updating of the Society’s plaques at the Dallas Public Library. This shall be the duty of the incoming president.
6. All payments shall be approved by two officers, one of whom may be the Treasurer using payment procedures authorized by the Board. Purchases over \$1500 require authorization by two officers, excluding the Treasurer.
7. The Board of Directors shall set the prices for all Society materials held for sale, and approve registration fees for fundraising events.
8. Advertising in all Society publications must have prior approval of the Executive Committee. Fees for approved advertising shall be established by the Board of Directors.
9. Announcements at regular meetings not pertaining to the Society must have been submitted in writing to the presiding officer for approval by the Board of Directors.
10. Profit-making persons or organizations are prohibited from soliciting, handing out fliers, or in any other way advertising their goods and services at Society meetings or events, or on the premises, unless previously approved by the Board of Directors.
11. The President shall appoint a committee of two Board members and two members-at-large by the January general meeting to select recipients of the Dallas Genealogical Society Annual Service Awards. The awards shall be DGS Volunteer of the Year, DGS Award of Merit, DGS Distinguished Service Award, and DGS Heritage

Preservation Award. Selection of recipients shall be based on established criteria. The awards shall be presented at the Awards Banquet in May.

12. The Board may at its discretion may provide memberships and Seminar tuition to individuals and organizations in special circumstances.

13. The President shall appoint in September a DGS member to serve as the National of Genealogical Societies (NGS) Delegate and the Texas State Genealogical Society (TxSGS) Delegate; positions to be a 12-month term, from Sept 1 to Aug 31.

14. Each Special Interest Group leader shall provide advance notice of speaker topics and presentations, a report of monthly attendance numbers, a copy of the SIG's email distribution list annually. The Webmaster, and Directors of Education and Publicity shall be included in the email distribution.

15. As a gesture of appreciation for the DPL genealogy staff, for each DGS Seminar, the manager of the DPL History and Social Sciences Section or Genealogy Section may be asked to recommend one staff member who may attend a seminar at no cost. This person will officially register and will receive the same benefits as paid members (badge, syllabus, lunch, etc.).

#### 16. Officer Election Procedures

16.1. By a majority vote of the members present and voting at the general business meeting in May.

16.2. The presiding officer shall accept additional nominations from the floor at the general business meeting in May, provided the nominee consents in person or in writing.

16.3. Once nominations have been closed the election shall proceed.

16.4. If the election cannot be held by the means described in 16.1-2, the board of directors will implement electronic balloting.

17. Investment Rules. The Executive Committee may invest excess funds in an interest bearing account or instrument to raise money to further the society's mission. When an investment is made, the following procedure will be followed:

- The board will appoint an investment committee to oversee the investment. The initial amount plus all increases or decreases to the investment must be authorized by the executive committee.
- The treasurer will be a member of the investment committee and will be responsible for moving money into and out of the account at the direction of the executive committee.
- Safeguards will be set up so that any sudden changes in the investment will notify the treasurer who will then notify the investment committee. The investment committee will then meet as soon as possible to discuss whether any action should be taken.
- If the investment committee recommends a sudden change in the investment, then an emergency meeting of the Executive Committee will be called to authorize or deny that change.

18. An individual serving in multiple voting positions on the Board of Directors may cast only one vote.

19. The Society will make a \$250 donation in the name of the Lloyd DeWitt Bockstruck Distinguished Service Award recipient to a nonprofit charity of his/her choice.

These Revised Standing Rules of the DGS were:

- Presented by the Bylaws Revision Committee to the Board of Directors on: 11 Sep 2023
- Approved by the Board of Directors and to be effective on: 11 Sep 2023